

# National Molecular Diagnostics Users Group (NMG) Annual General Meeting

October 22<sup>nd</sup>, 2013

1. House-keeping
  - Sign-in distributed
  - Meeting minutes and Agenda distributed for review
2. Review of Agenda
3. Acceptance of Minutes from 2012 NMG AGM (October 23<sup>rd</sup> 2012)
  - Approved by Astrid Petrich and Kathy Bernard
4. Review of Current Board Members
  - In transition, Carla Osiowy is finishing her second year as president (2 year term), Tim Karnauchow (the current vice president) will be the new president next year (commencing January 2014).
  - Nominations for vice president: Sara Christianson (accepted)
  - 4 counsellors positions currently: Kathy Bernard, Barbara Willey, Min-Kuang Lee, Russ Wheeler
    - o Christian Renaud and Stephanie Lavoie started last year
  - Nominations for new counsellors: Kiana Kadivar, Julianne Kus, Christopher Lowe (All accepted)
  - Kathy Bernard, Barbara Willey, Stephanie Lavoie relieved of duty
5. Financial Statement: (Linda Chui) - see attached
  - Last given in October 2012
  - File income taxes this year, nothing owed
  - Also doing an internal audit by Greg to bring us up to date
  - Question regarding financial use for proficiency panels – is that worth budgeting?
    - o Last shipment: each lab provided FedEx account numbers
  - Increased travel grant (30 people) 35K for travel (includes speaker travel)
  - Will be very close to breaking even this year
  - Cost to industry hasn't changed in a few years, possibly increase next year
6. Proficiency Panels for next year:
  - Previously repeated 16S RNA panel
  - Inquire as to how many people do STEC testing; will distribute a questionnaire

- Panel for Enterovirus and Rhinovirus
  - o Email for participation will be distributed
- Different wording for panels since they are not Proficiency Panel “Educational Challenge Panels”

7. Annual Fall meeting: Ways to improve next year?

- Numbers are about the same compared to last year
  - o 110 people registered
  - o About 120 present in total
- 18 Exhibitors plus 2 that didn't come
  - o The number of exhibitors is up in from previous years
  - o May run out of space in the future

8. Future Meetings

- Reserved in November because October was full
  - o A new research tower is opening across the street, Astrid will look into booking that for next year, the theatre is a similar size but the area for the exhibitors is larger, cost unknown.

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Meeting length: 12:50 pm to 1:30 pm

NMG AGM Attendees:

<b>Last Name</b>	<b>First Name</b>	<b>E-mail Address</b>
Antonishyn	Nick	nantonis@health.gov.sk.ca
Bernard	Kathy	kathy.bernard@lhsc.on.ca
Brukner	Ivan	ibrukner@jgh.mcgill.ca
Christianson	Sara	sara.christianson@phac-aspc.gc.ca
Chui	Linda	linda.chui@albertahealthservices.ca
Deneer	Harry	harry.deneer@usask.ca
Donahue	Steve	steve.Donahue@oahpp.ca
Dust	Kerry	kerry.dust@gov.mb.ca
Gilmour	Matthew	mgilmour@dsmanitoba.ca
Horsman	Greg	ghorsman@health.gov.sk.ca
Kadivar	Kiana	kiana.kadivar@phac-aspc.gc.ca
Khurana	Vinod	v.khurana@provlab.ab.ca
Kim	John	john.kim@phac-aspc.gc.ca
Kus	Julianne	julie.kus@utoronto.ca
Lee	Min-Kuang	min-kuang.lee@bccdc.ca
Li	Catherine	catherine.li@utoronto.ca
Lowe	Christopher	christopher.lowe@mail.utoronto.ca
McDonald	Ryan	rmcdonal@health.gov.sk.ca
McNabb	Alan	alan.mcnabb@bccdc.ca
Patel	Dipika	dipika_patel14@hotmail.com
Osiowy	Carla	carla.osiowy@phac-aspc.gc.ca
Petrich	Astrid	astrid.petrich@sickkids.ca
Pragasarajah	Cherolyna	cherolyna.pragasarajah@lifelabs.com
Rallu	Fabian	fabien.rallu.hsj@ssss.gouv.qc.ca
Renaud	Christian	christian.renaud.hsj@ssss.gouv.qc.ca
Rodrigue	Marc-André	marc-andre.rodrique@mail.chuq.qc.ca
Smieja	Marek	smiejam@mcmaster.ca
Wheeler	Russ	russ.wheeler@oahpp.ca
Willey	Barbara	bwilley@mtsinai.on.ca
Xiong	Jianhui	xiongj@stjoe.on.ca

## Treasurer's financial report

Opening balance in April 2012	\$27,179.04
Industry Sponsorship	\$39,444.41
<b>Total</b>	<b>\$66,623.45</b>
<b>Bank charges for 2012</b>	\$145.50
<b>2012 meeting expenses</b>	
Travel grant	\$16,044.86
Terrace Catering at SickKids	\$7,367.61
other meeting expenses (printing, supplies, Fedex	\$2,251.09
Accountant service	\$84.00
<b>Total expenditure for 2012</b>	<b>\$25,893.06</b>

### Expenditures in 2013

Accountant: Fee for service: \$840

Receiver General for Business filing fee: \$30.00

BP proficiency panel: \$305.00

Balance in the bank: \$54,960.37 including amount received form 13 sponsors

GIC: \$8636.79 INTEREST EARNED \$62.55